

1. This Agreement covers the responsibility, obligations, terms and conditions of the Licensee/ Franchisee and SMS within the Territory specified as “**SPAIN**” Performance.

Responsibility

2. The Licensee/Franchisee
 - a. Organize sales/marketing activities
 - b. Introduce competent auditors and technical experts to SMS for qualification
 - c. Coordinate Assessment, Surveillance and Re-Assessment visits (“the Services”)
 - d. Submit documentation reports to SMS. The Assessment Summary Report and Assessment Findings must be in English.
 - e. Be responsible for collection of payment from Clients.
 - f. Allow SMS personnel access to records relating to the provision of the Services
 - g. Carry out competence evaluation of himself and its partners for Approval by SMS.
 - h. Fulfill its obligation under this Agreement and under any contract with a client using its own resources
 - i. Be self-finance throughout the business activities
3. **SMS**
 - a. Maintain Accreditation
 - b. Provide necessary operating procedures
 - c. Conduct and control the process for initial qualification, training and ongoing Monitoring of auditors and maintain assessment personnel records
 - d. Conduct and control the application review and the approval of assessment Personnel
 - e. Review Assessment Reports, Surveillance Reports, Re-Assessment Reports and Recommendations submitted by the Licensee/Franchisee
 - f. Make certification decision based on the final review of the assessment report.
 - g. Provide certificates to successful organizations
 - h. Provide training and verification of the certification process
 - i. Provide assistance for training of assessors
 - j. Provide regular audits on the Licensee/Franchisee’s operations
 - k. Widen scopes as required by mutual agreement
 - l. SMS will send certificate within 5 days

Staunchly Management & System Services Pvt. Ltd.



Authorised Signatory

Business Operation

4. The Licensee / Franchisee has total flexibility and authority to run the business without Interference from SMS, subject to the requirements of the accreditation bodies and its Responsibilities to SMS as provided for in this Agreement including use of Logos and Marks as per SMS Procedure PM-20 latest version & IAF-ML 2:2011. PM -26 Procedure for Agency Management